SWANTON TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING MINUTES

October 13, 2026 – 7:30 p.m.

The Swanton Township Board of Trustees met in Regular Session on Tuesday, October 13, 2026, at 7:30 p.m. at the Swanton Township Hall.

1. Call to Order

The meeting was called to order at 7:30 p.m. by Trustee Chair Nowicki.

2. Pledge of Allegiance & Moment of Silence

The Board and visitors participated in the Pledge of Allegiance and a moment of silence.

3. Roll Call

Fiscal Officer Mindy Curry conducted roll call:

- Trustee William Anderson – Present
- Trustee J. Matthew Beil – Present
- Trustee Michael Nowicki – Present
- Fiscal Officer Melinda S. Curry – Present

A quorum was established.

4. Guest Speakers

A. Lake Erie West

Lake Erie West representative Sandy Spang provided an overview of services available to member communities. Discussion included transportation and housing studies, wastewater planning, economic development assistance, grant funding opportunities, pavement management planning assistance, and installation of Purple Air monitoring equipment. Annual membership dues of $1,346 were discussed.

B. Springfield Township Fire Department

Springfield Township Fire Chief Ziehr provided an update regarding Fire and EMS operations. September activity included 19 runs consisting of 15 EMS calls and 4 fire-related incidents. Additional discussion included Knox Box updates, continued firefighter training, CPR refresher training conducted in September involving 84

participants, and Springfield Township's 1.8 mill Fire/EMS levy renewal. The Township was also advised of Springfield Township's Fire Fighter Memorial project.

5. Fiscal Officer Business – Mindy

Fiscal Officer Curry presented her monthly report and advised the Board that approval items would be considered through a combined motion.

A. Approval of Minutes

The Board reviewed the following meeting minutes and approved them with a waiver of the reading:

• September 8, 2026 Regular Meeting
• September 22, 2026 Special Meeting
• September 29, 2026 Special Meeting

B. Payroll & Warrants

The Fiscal Officer requested approval of payroll issued on:

• September 10, 2026
• September 24, 2026
• October 8, 2026

The Board also reviewed warrants and payment vouchers issued from September 9, 2026 through October 13, 2026 totaling $54,955.71.

C. Approval of September Month-End Reports, Credit Card Statement & Bank Reconciliation

The Board reviewed:

• September 2026 Month-End Reports
• September 2026 Bank Reconciliation
• Current Credit Card Statement

D. Purchase Orders

• PO 36-2026 – Triotech – Not to exceed $1,200 for labor associated with completion of the August 21, 2026 Public Records Request

• Super PO 53-2026 – $30,000 for Medical and Hospitalization Expenses

• Super PO 54-2026 – $19,723.40 for Road Salt for the 2026-2027 Winter Season

E. Fiscal Officer Updates, Discussions & Announcements

Updates included:

• Public records request received August 21, 2026.

Partial responses were issued on August 27 and September 13.

Guidance was received from the Lucas County Prosecutor's Office and overbroad portions of the request were identified and communicated to the requestor.

Email retrieval services will be completed by Triotech.

• 2027 budget preparation is underway.

Department information has been requested and would like budget submissions by the end of October beginning of November.

• Swanton Area Chamber of Commerce Coffee & Conversations event scheduled for October 30, 2026. Invitations were extended to representatives from Fulton County, Swancreek Township, Swanton Township, and the Village of Swanton.

• Receipt of the second quarter 2026 Toledo Express Airport JEDD distribution in the amount of $32,333.55.

• Progress made on the Township master inventory list, including updates from maintenance and administrative departments.

• Transition to F&M Bank continues.

Final paperwork has been executed, initial deposit completed, and Township credit cards have been received.

The goal remains to close Fifth Third Bank accounts by year-end.

• Paramount health insurance form and Medicare forms were distributed.

Insurance options for 2027 coverage are being reviewed.

• Notification was received from the Lucas County Board of Elections regarding a chargeback of $1,702.98 for the November 4, 2025 General Election.

The Board of Elections advised the Township had not previously been billed for the expense.

Combined Motion – Fiscal Officer Business

Motion: To approve the September 8, 2026 Regular Meeting Minutes and September 22 and September 29, 2026 Special Meeting Minutes with waiver of the reading; approve payroll issued on September 10, September 24, and October 8, 2026; ratify payments totaling $54,955.71 for the period September 9 through October 13, 2026; approve the September 2026 Month-End Reports, Bank Reconciliation, and current credit card statement; and approve Purchase Orders 36-2026, Super PO 53-2026, and Super PO 54-2026 as presented.

Motion by: Trustee Beil

Second by: Trustee Nowicki

Roll Call Vote

• Anderson — Yes
• Beil — Yes
• Nowicki — Yes

Motion Carried.

6. Committee Reports

Toledo Express Airport JEDD

Trustee Beil commented that Velocity relocated to the Township, doubled its workforce and that is why the JEDD distribution increased. Trustee Beil also reported that JEDD revenues will continue to increase as employment within the district grows.

Lucas County Township Association

Trustee Beil reported on the September 22, 2026 Lucas County Township Association meeting. Discussion included regional law enforcement resource sharing, township activities, and upcoming events.

Trustee Beil advised the annual meeting will be held December 9, 2026 and will have a Perch Dinner, $15 per person.

Motion: To approve registration and $15 meal expenses for elected officials interested in attending the December 9, 2026 Lucas County Township Association meeting.

Motion by: Trustee Nowicki

Second by: Trustee Anderson

Roll Call Vote

• Anderson – Yes
• Beil – Yes
• Nowicki – Yes

Motion Carried.

Lucas County Engineer

Trustee Beil reported on discussions with the Lucas County Engineer's Office regarding the Providence Neapolis Swanton (PNS) round a bout project and improvements scheduled for the US 295 and SR 64 intersection. Discussion also included traffic concerns related to ongoing construction projects, one way road and temporary traffic patterns. PNS completion is about 2 weeks away, 295/64 completion is about a week away. Trustee Anderson also commented on PNS, One way road, closure, Sheriffs calls

No further questions from the Board.

7. Zoning Report - Ben

Zoning Inspector Mooney presented the monthly zoning report and provided updates regarding zoning permits, inspections, property maintenance concerns, and current development activities.

Discussion included:

• Lucas County Planning Commission recommendations for Zone Change Applications Z33-C159 and Z33-C160 approved 9/23/2026, also approved by the Zoning Commission on 10/13/2026

• Proposed zoning fee schedule revisions

• Golf course has been contacted many times but have not received a return call about the net replacement

• Residential and commercial zoning violation fees, $150 Residential & $400 for Commercial

• Reed Road boat zoning violation – Will email Molly (Lucas Co.) for assistance

• 11611 Sager Road parcel split request, looking into further

• Zoning software implementation

• The Greens will put up a 4’ fence and not pursue the 6’ fence, removed the JO JO’s pizza sign from the building, parking lot entrance from Airport Highway has been removed, Permit extension for kiosk

• Ben will put together a zoning resolution change for how the Township puts out notifications on zoning changes. Currently the Township has to put them in the newspaper since that is what's stated in the resolution. Suggests putting it on the website and not in the paper.

• 12565 Airport Highway Business working on removal of weeds, continued contact

Motion: To approve the revised zoning fee schedule as recommended by the Zoning Commission, including residential violation fees of $150 and commercial violation fees of $400, and removal of the proposed concrete and pavement permit fees.

Motion by: Trustee Nowicki

Second by: Trustee Beil

Roll Call Vote

• Anderson – Yes
• Beil – Yes
• Nowicki – Yes

Motion Carried.

Motion: To approve Zone Change Application Z33-C159, rezoning property located at 12961 Airport Highway from A Agriculture to C-4 Highway Commercial, and Zone Change Application Z33-C160 submitted by Interstate Capital Development (ICD) 3-02 00 LLC, rezoning thirteen (13) parcels located at 11310, 11320, 11330, 11344, 11400, 11414, 11480, 11490, 11510, 11520, 11550, 11610, and 11620 Airport Highway from C-4 Highway Commercial to M-1 Light Industrial, as recommended by the Lucas County Planning Commission where both Z33-159 & Z33-160 were approve on 9/23/2026.

Motion by: Trustee Beil

Second by: Trustee Anderson

Roll Call Vote

• Anderson – Yes
• Beil – Yes
• Nowicki – Yes

Motion Carried.

No further questions from the Board.

8. Cemetery Report

Trustee Anderson reported 5 cemetery lot sales, 1 burial, and 1 deed transfer during the previous month.

Discussion included the potential purchase of a metal detector to assist with locating cemetery corner markers and lot boundaries. Additional information will be obtained and presented at a future meeting.

No further questions from the Board.

9. Roads and Bridges Report

Trustee Anderson provided an update regarding damage to signage at the Whitehouse-Spencer Road roundabout. Insurance company contacted the Township for reimbursement. Trustee Anderson is looking into who replaced the signs.

Trustee Anderson continued additional comments on the PNS round a bout, Sheriff stated Township could either make the road a 2 way or close the road, Jason Cisco said we have about 2 weeks left and Trustee Anderson could close the road but due to the inconvenience it would cause Trustee Anderson decided to leave it open. Sheriff has received calls but doesn't have the manpower to sit at the road and give tickets out.

Trustee Anderson said he's received calls about whether the road can be widened, Archbold Whitehouse between PNS & County Road 1.

Discussion included ongoing roadway projects, construction-related traffic concerns, roadside maintenance, and winter preparation, currently have about 50 tons of road salt.

Trustee Beil said it's Deer season, turn on the bright lights and be vigilant this time of year.

Motion: To accept the Lucas County Engineer's Road salt quotation for 340 tons of road salt at $58.01 per ton for the 2026-2027 winter season at an estimated cost of $19,723.40.

Motion by: Trustee Anderson

Second by: Trustee Nowicki

Roll Call Vote

- Anderson – Yes
- Beil – Yes
- Nowicki – Yes

Motion Carried.

Trustee Anderson also reported that vegetation concerns previously discussed with Metroparks Toledo and ODOT have been taken care of.

Trustee Anderson commented on another accident on Co road D & 1, was at Swancreek meeting when they talked about it, stated Lucas County and Fulton County Engineers are looking into it, some trees/brush were removed on Fulton County side.

No further questions from the Board.

10. Fire and EMS Report

Trustee Beil reported that fully executed Fire and EMS agreements have been received from Springfield Township for calendar years 2027 and 2028.

Trustee Beil also reported receipt of the fully executed Village of Swanton Fire and EMS contract. Now waiting to see if Village of Whitehouse will be a subcontractor for Village of Swanton.

Discussion included Reed Road traffic safety concerns, and the traffic study was paused until the PNS and Archbold Whitehouse roundabout and 64/295 construction projects in the area are completed to better reflect normal traffic patterns.

Whitehouse Fire Department responded to 9 calls during September consisting of 5 EMS calls, 1 smoke investigation, and 3 miscellaneous incidents.

No further questions from the Board.

11. New Business

Ohio Township Association Winter Conference

Discussion was held regarding attendance at the 2027 Ohio Township Association Winter Conference.

Motion: To approve registration fees and lodging expenses for Trustees, employees, the Fiscal Officer, and Zoning personnel attending the 2027 Ohio Township Association Winter Conference.

Motion by: Trustee Beil

Second by: Trustee Anderson

Roll Call Vote

- Anderson – Yes
- Beil – Yes
- Nowicki – Yes

Motion Carried.

Township Hall Rental Policy

The Board reviewed information received from Ohio Plan regarding township hall rentals. Discussion included insurance requirements, liability concerns, and facility use policies. Trustee Beil also inquired with the county prosecutor which pointed out some of the same concerns to think about.

Following discussion, the board decided not to consider rental of the Hall.

12. Old Business

Reed Road West Project

The Board reviewed the Joint Cooperation Agreement between Lucas County and Swanton Township for the Reed Road West Project.

Motion: To approve the Joint Cooperation Agreement between Lucas County and Swanton Township for the Reed Road West Project and authorize the Chair to execute all necessary documents.

Motion by: Trustee Anderson

Second by: Trustee Beil

Roll Call Vote

- Anderson – Yes
- Beil – Yes
- Nowicki – Yes

Motion Carried.

Board of Zoning Appeals

Discussion was held regarding current Board of Zoning Appeals vacancies and the need for candidates interested in serving. Trustee Anderson stated he might have a person interested

Meyer Ditch Watershed Petition

The Board reviewed information regarding participation in the Meyer Ditch watershed improvement project.

Motion to approve the Meyer Ditch Watershed Petition.

Motion by: Trustee Beil

Second by: Trustee Anderson

Roll Call Vote

• Anderson – Yes
• Beil – Yes
• Nowicki – Yes

Motion Carried.

Signage Improvements

Motion: To approve the Lucas County Engineer's estimate in the amount of $1,677.86 for signage improvements at Air Cargo Parkway and Whitehouse-Spencer Road.

Motion by: Trustee Anderson

Second by: Trustee Nowicki

Roll Call Vote

• Anderson – Yes
• Beil – Yes
• Nowicki – Yes

Motion Carried.

13. Resolutions

Resolution No. 2026-10-13-01

A resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Motion: To adopt Resolution No. 2026-10-13-01.

Motion by: Trustee Nowicki

Second by: Trustee Beil

Roll Call Vote

• Anderson – Yes
• Beil – Yes
• Nowicki – Yes

Resolution Adopted.

Resolution No. 2026-10-13-02

A resolution authorizing participation in the Meyer Ditch Watershed Petition and authorizing execution of related documents.

Motion: To adopt Resolution No. 2026-10-13-02.

Motion by: Trustee Beil

Second by: Trustee Anderson

Roll Call Vote

• Anderson – Yes
• Beil – Yes
• Nowicki – Yes

Resolution Adopted.

14. Public Comment

No public comments were received.

15. Adjournment

There being no further business to come before the Board, a motion was made to adjourn at 9:01 p.m.

Motion by: Trustee Anderson

Second by: Trustee Beil

Roll Call Vote
- Anderson — Yes
- Beil — Yes
- Nowicki — Yes

Motion Carried.

Visitors Signed In: 7

Visitors Present: 14

Melinda S. Curry, Fiscal Officer

Michael Nowicki, Trustee Chair

Payment Listing

9/9/2026 to 10/13/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
235-2026	09/10/2026	09/07/2026	EP	WILLIAM THOMAS ANDERSON	$1,212.37	C
236-2026	09/10/2026	09/07/2026	EP	J MATTHEW BEIL	$1,212.37	C
237-2026	09/10/2026	09/07/2026	EP	MELINDA S CURRY	$1,977.65	C
238-2026	09/10/2026	09/07/2026	EP	BENJAMIN M MOONEY	$1,017.85	C
239-2026	09/10/2026	09/07/2026	EP	MICHAEL NOWICKI	$1,184.90	C
240-2026	09/10/2026	09/07/2026	EP	ANTHONY PEET	$1,519.95	C
241-2026	09/10/2026	09/07/2026	EP	MICHAEL STINSON	$1,516.43	C
243-2026	09/10/2026	09/09/2026	EW	WILLIAMS COUNTY CSEA	$199.42	C
244-2026	09/16/2026	09/09/2026	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	$3,636.32	C
245-2026	09/16/2026	09/16/2026	CH	SPECTRUM BUSINESS	$285.35	C
246-2026	09/16/2026	09/16/2026	CH	TOLEDO EDISON	$235.95	C
247-2026	09/16/2026	09/16/2026	CH	TOLEDO EDISON	$68.54	C
248-2026	09/16/2026	09/16/2026	CH	TOLEDO EDISON	$64.24	C
249-2026	09/16/2026	09/16/2026	CH	TOLEDO EDISON	$79.77	C
250-2026	09/16/2026	09/16/2026	CH	BORDERLINE UNIQUE LLC	$252.00	C
251-2026	09/24/2026	09/22/2026	EP	ANTHONY PEET	$1,515.07	C
252-2026	09/24/2026	09/22/2026	EP	MICHAEL STINSON	$1,437.79	C
254-2026	09/24/2026	09/22/2026	EW	WILLIAMS COUNTY CSEA	$199.42	C
255-2026	09/26/2026	09/23/2026	EW	IRS - EFTPS	$1,037.98	C
256-2026	09/25/2026	09/23/2026	EW	OHIO DEPT. OF TAXATION	$307.78	C
257-2026	09/25/2026	09/23/2026	EW	OHIO SCHOOL DISTRICT INCOME TAX	$108.31	C
258-2026	09/25/2026	09/25/2026	CH	OHIO PUBLIC ENTITY CONSORTIUM	$5,007.03	O
259-2026	09/25/2026	09/25/2026	CH	OHIO GAS COMPANY	$13.51	O
260-2026	09/25/2026	09/25/2026	CH	OHIO GAS COMPANY	$10.62	O
261-2026	10/08/2026	09/27/2026	EP	WILLIAM THOMAS ANDERSON	$1,212.37	O
262-2026	10/08/2026	09/27/2026	EP	J MATTHEW BEIL	$1,212.37	O
263-2026	10/08/2026	09/27/2026	EP	MELINDA S CURRY	$1,977.65	O
264-2026	10/08/2026	09/27/2026	EP	BENJAMIN M MOONEY	$953.20	O
265-2026	10/08/2026	09/27/2026	EP	MICHAEL NOWICKI	$1,184.90	O
266-2026	10/08/2026	09/27/2026	EP	ANTHONY PEET	$1,363.89	O
267-2026	10/08/2026	09/27/2026	EP	MICHAEL STINSON	$1,542.64	O
269-2026	10/08/2026	09/27/2026	EW	WILLIAMS COUNTY CSEA	$199.42	O
270-2026	10/09/2026	09/27/2026	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	$3,667.02	O
271-2026	09/28/2026	09/30/2026	CH	FIFTH THIRD BANK	$226.43	C
272-2026	10/13/2026	10/11/2026	CH	SPECTRUM BUSINESS	$285.35	O
8550	10/13/2026	10/11/2026	AW	MENARDS - HOLLAND	$1,479.07	O
8551	10/13/2026	10/11/2026	AW	JOHNNIE A BRYCE	$50.00	O
8552	10/13/2026	10/11/2026	AW	ELIZABETH THURMAN	$100.00	O
8553	10/13/2026	10/11/2026	AW	MICHAEL TYE	$50.00	O
8554	10/13/2026	10/11/2026	AW	MIKE BAYER	$50.00	O
8555	10/13/2026	10/11/2026	AW	FESSENDEN HARDWARE	$125.90	O
8556	10/13/2026	10/11/2026	AW	BEN MOONEY	$29.00	O
8557	10/13/2026	10/11/2026	AW	VILLAGE OF SWANTON	$79.84	O
8558	10/13/2026	10/11/2026	AW	OHIO INSURANCE SERVICES AGENCY	$9,530.52	O
8559	10/13/2026	10/11/2026	AW	STEVENS DISPOSAL & RECYCLING SERVI	$4,896.00	O
8560	10/13/2026	10/13/2026	AW	OHIO GAS COMPANY	$26.02	O

Payment Listing

9/9/2026 to 10/13/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
8561	10/13/2026	10/13/2026	AW	TRIOTECH CORPORATION	$72.00	O
8562	10/13/2026	10/13/2026	AW	TRULAND EQUIPMENT LLC	$541.50	O
				Total Payments:	$54,955.71	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$54,955.71	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.