

SWANTON TOWNSHIP

BOARD OF TRUSTEES

REGULAR MEETING MINUTES

September 8, 2026 – 7:30 p.m.

The Swanton Township Board of Trustees met in Regular Session on Tuesday, September 8, 2026, at 7:30 p.m. at the Swanton Township Hall.

1. Call to Order

The meeting was called to order at 7:31 p.m. by Trustee Chair Nowicki.

2. Pledge of Allegiance & Moment of Silence

The Board and visitors participated in the Pledge of Allegiance and a moment of silence.

3. Roll Call

Fiscal Officer Mindy Curry conducted roll call:

- Trustee William Anderson – Present
- Trustee J Matthew Beil – Present
- Trustee Michael Nowicki – Present
- Fiscal Officer Melinda S. Curry – Present

A quorum was established.

4. Fire/EMS Update – Matt

Trustee Beil provided updates on ongoing Fire/EMS matters, including discussions with the Village of Swanton, Village of Whitehouse, and Springfield Township regarding future service options, contract structures, response times, and projected cost increases. Questions and discussion occurred with the Board.

A. Current Contract & Cost Structure

The contract with the Village of Whitehouse expires this year, and the last payment of \$82,766.63 was for 2026.

The contract with Springfield Township expires in 2036, and the last payment of \$53,855.20 was for 2025.

Swanton Township also pays 911 fees out of the Fire/EMS Fund totaling approximately \$24,000–\$25,000 per year.

Trustees noted that within 1–2 years a levy will be needed to sustain service.

B. Coverage Area & Response Time Issues

Springfield Township currently services north of Sager Road. Their proposal is to amend that to be North of Sager and East of 295, including 45 businesses.

The Village of Whitehouse covers the remaining portions of the Township.

Concerns were raised about delayed response times in certain areas under Springfield Township.

The Village of Swanton previously served as the provider before Springfield.

The Village of Swanton can reach some locations approximately 3 minutes faster.

C. Contract Discussions with Other Departments

The Township is actively discussing options with the Village of Whitehouse, Springfield Township, and the Village of Swanton.

Under the Village of Swanton's proposed contract, Whitehouse would serve as a subcontractor.

Village of Swanton Fire/EMS discussed contract costs of \$200,000 for Year 1 and \$225,000 for Year 2. Discussions included a 1-year contract with a 1-year renewal, with a substantial increase anticipated in Year 3.

Prices have increased over time while levy amounts have remained unchanged.

If all three departments were used, Springfield's Fire Chief was asked whether a reduced coverage area could be considered while keeping the current contract price; he stated he would check.

Springfield reported an average cost per call of \$1,600.

D. Financial Notes

Township currently brings in approximately \$187,000 and spends approximately \$135,000.

E. New Multi-Department Option

A new proposal was presented involving three departments:

Village of Whitehouse, Village of Swanton, and Springfield Township.

Discussion included splitting coverage so residents are served by the closest department for improved response times.

Year 1 Total Cost: \$300,000

Year 2 Total Cost: \$330,000

Breakdown:

- Village of Swanton (Sub contract Village of Whitehouse):
 - Year 1: \$200,000
 - Year 2: \$210,000 (increase reduced from 25% to 10%)
- Springfield Township:
 - Year 1: \$100,000
 - Year 2: \$110,000

Total Year 2 Cost: \$330,000 Year 3 would require renegotiation.

F. Long-Term Cost Projection

Estimated cost by Year 3 ranges between \$450,000–\$550,000.

Springfield Chief noted that fully staffing a fire station with three personnel would cost approximately \$1.3 million just for the staff.

G. Operational Notes

Knox Box replacement cost is approximately \$600 per business if switched from Springfield to Swanton servicing the businesses.

Barrel lock alternative estimated at \$125–\$150.

H. Trustee Direction & Next Steps

Trustees emphasized the need for complete information and finalized contracts before making decisions. A levy will be needed soon, and planning should begin immediately.

A Special Meeting was discussed and will be scheduled for September 22, 2026 at 5:00 p.m. to review Fire/EMS contracts and zoning matters.

5. Fiscal Officer Business – Mindy

Fiscal Officer Curry presented her monthly report and advised the Board that approval items would be considered through a combined motion.

A. Approval of Minutes

The Board reviewed the August 11, 2026 Regular Meeting Minutes and the August 25, 2026 Special Meeting Minutes and approved both with a waiver of the reading.

B. Payroll & Warrants

The Fiscal Officer requested approval of payroll issued on:

- August 14, 2026
- August 28, 2026

The Board also reviewed warrants and payment vouchers issued from August 12, 2026 through September 08, 2026 totaling \$66,622.73

C. Approval of August Month-End Reports, Credit Card Statement & Bank Reconciliation

The Board reviewed:

- August 2026 Month-End Reports
- August 2026 Bank Reconciliation
- Current credit card statement

D. Purchase Orders

- PO 52-2026 – \$590.61 Advertising/Postcards
- PO 32-2026 – T & J Excavating – \$1,200 Lot 447 Tree Removal
- PO 33-2026 – NW Ohio Advanced Energy Improvement District – Reallocation
- PO 34-2026 – Lucas County Engineer – Reallocation
- PO 35-2026 – Lucas County Auditor – \$5,959.80 Health Department actual cost adjustment

E. Fiscal Officer Updates, Discussions & Announcements Updates included:

- Lucas County Township Association Meeting – September 9, 2026
- Public Records Request – Received a large request involving all elected officials and full email access is required to gather all the requested information; Trustee Beil is coordinating access with email provider
- Commercial Sewage Treatment System Report from the Health Department Inspection – Normal operation as of 8/31/2026
- 2027 Budget preparation underway and inventory spreadsheet created
- Microsoft 365 / IT / Cybersecurity updates were given by Trustee Beil
- Dumpster Day recap: 34 participants, two 30-yard dumpsters filled, cost \$1,000, \$161 received from recycled scrap
- Zoning signs – Borderline Unique estimate of \$252 for six Public Notice signs

Motion: To approve the \$252 estimate from Borderline Unique for six Public Notice signs.

Motion by: Trustee Nowicki

Second by: Trustee Beil

Roll Call Vote

- Anderson — Yes
- Beil — Yes
- Nowicki — Yes

Motion Carried.

Combined Motion – Fiscal Officer Business Motion: To approve the 8/11/2026 Regular Meeting Minutes and the 8/25/2026 Special Meeting Minutes with waiver of the reading; approve payroll issued on August 14 and August 28, 2026; ratify payments totaling \$66,622.73 for the period August 12 through September 8, 2026; approve the August 2026 Month-End Reports, Bank Reconciliation, and current credit card statement; and approve Purchase Orders 32, 33, 34, 35 & 52-2026 as presented.

Motion by: Trustee Anderson

Second by: Trustee Nowicki

Roll Call Vote

- Anderson — Yes
- Beil — Yes
- Nowicki — Yes

Motion Carried.

6. Committee Updates

Trustees provided updates regarding committees and organizations on which they serve.

Discussion included:

- Toledo-Lucas County Health District Advisory Council
- Lucas County 911 Regional COG TAC

Trustee Nowicki reported the 2027 budget was approved

- Northwest Ohio Advanced Energy Improvement District
- Toledo Express Airport JEDD
- Internal Financial/Audit Committee
- Lucas County Boards – Trustee Beil reported on Lucas County Engineers did a map review – Township previously reviewed and made changes due to annexation and made updates
- Lucas County Engineer –

Trustee Beil reported on ditch maintenance discussions – Resident on Monclova Road has high water for extended periods, ditch backed up due to overgrowth. LCE reported ditch needs cleaned, Trustee Beil had meetings with LCE & Monclova Township, Monclova Township will also be on petition, ditch to be included on Swan Creek Watershed, bond needed for \$1,500, if not approved by LCE then Monclova Township will split

the cost with us 50/50, each Township needs to do a Resolution to be added to the Swan Creek Watershed approved ditch list. Will do a resolution tonight, residents need to ask if they want to have other ditches added and talk to Lucas Count Engineers.

Trustee Beil reported on Ditch maintenance, Swan Creek Watershed petition, \$1,500 bond, resolutions needed

- Lake Erie West
- Metroparks Toledo

Trustee Beil reported on Parking improvements along Girdham Road made and paid for 100% by Metroparks, have contributed revenue in the past to Fire/EMS and discussions are underway to establish a contract. Metroparks indicated they would retroactively pay for Fire/EMS previous years that invoices were not issued, they need an invoice to make the payment.

7. Zoning Report – Ben

Zoning Inspector Ben Mooney presented the monthly zoning report and provided updates regarding permits, zoning matters, compliance issues, and ongoing projects.

Discussion included:

- Interstate Capital Rezoning & Site Plan: Met with Interstate Capital to review rezoning needs and site plan requirements. The case is scheduled with the Luca County Planning Commission, meeting on 9/23/2026, and Ben will attend on behalf of the township.
- Public Inquiries Regarding Data Center: Reported receiving multiple inquiries asking whether Interstate Capital intends to build a data center on the property. The response provided was No, the project Is not a data center.
- The Greens inquired about a fence permit and approval for 6' instead of 4' – Do they have a visual or a drawing, will they paint it, what type of material, they need to go thru the Zoning Commission for variance
- iWorQ system implementation and training underway and have started issuing permits from system
- Parcel split request at 6630 Providence Neapolis Swanton Rd into 3 parcels (not permitted under resolution), needs to start with Zoning Commission
- Multiple permit applications processed
- 6607 Jeffers Road – Building inquiry from prospective buyers
- 12550 Airport Hwy – Purchase Property by prospective buyer asked about tear down and installing a carryout, wanted to know rules and variance requirements, information provided
- 4660 S Berkey Southern Rd – New Residential Build application received

- 3525 Waterville Swanton Rd – Inground pool inquiry – information provided
- Discussion on fee schedule reform and potential outside firm for zoning resolution update – can add this to the special meeting agenda
- Interstate Capital rezoning and site plan requirements; Planning Commission meeting 9/23/2026

No further questions from the Board.

8. Cemetery Report – Bill

Discussion included:

- Two cemetery lots sold; payment received
- Selling a deed for a lot
- Lot 447 tree/stump/root removal completed
- Grant paperwork submitted; not awarded—will reapply next year
- Brass marker program not qualified; may reapply next year

9. Roads & Bridges Report – Bill

Discussion included:

- Recap of August 25 special meeting
- Reed Road West project approved: Township portion \$40,370
- All documentation submitted to Lucas County for Reed Road West
- Tree trimming needed on Shaffer & Hallet
- Salt counts, contract review needed and rate lock in
- Resident inquiry regarding Reed Road striping
- Contact Metroparks regarding tree on Waterville Swanton Rd
- Contact State regarding weeds on Jeffers & 64

10. Fire/EMS Report – Matt

Springfield August report:

- 20 calls (14 EMS, 6 Fire)
- Annual hose & ladder testing completed
- Bus driver safety training

11. New Business

A. Review of Bank Proposals – Township Depository Selection

Comparison of proposals from KeyBank, Signature Bank, and F & M Bank:

- F & M Bank – Highest interest earnings; full FDIC via ICS

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- Signature Bank – Strong interest; no fees
- KeyBank – Lowest benefit; still better than current provider

Recommendation: Select F & M Bank as Township depository.

Motion: To designate F & M Bank as Township depository.

Motion by: Trustee Beil

Second by: Trustee Nowicki

Roll Call Vote

- Anderson — Yes
- Beil — Yes
- Nowicki — Yes

Motion Carried

Forward to Legal for review

B. Township Credit Card Discussion

Motion: To review and transition Township credit card accounts to F & M Bank's CommUNITY CARD program.

Motion by: Trustee Nowicki

Second by: Trustee Anderson

Roll Call Vote

- Anderson — Yes
- Beil — Yes
- Nowicki — Yes

Motion Carried

C. Special Meeting Discussion

Discussion to hold a Special Meeting for Fire/EMS contract discussions and/or action, along with Zoning Resolution discussion and Zoning Fee updates.

Date confirmed September 22, 2026 at 5:00 p.m.

12. Old Business

A. Lucas County Resolution 2026-541 – Annexation Petition 2026-3

The Township received notice of annexation approval for parcels 72-22231 and 72-22234.

No action required other than acknowledgment.

13. Adoption of Policies & Resolutions

A. Resolution 2026-09-08-01 – Selecting Township Depository (F & M Bank)

Motion by: Trustee Beil

Second by: Trustee Nowicki

Roll Call Vote

- Anderson — Yes
- Beil — Yes
- Nowicki — Yes

Resolution Adopted.

B. Resolution 2026-09-08-02 – Cutshall Ditch Improvement Petition

Motion by: Trustee Beil

Second by: Trustee Anderson

Roll Call Vote

- Anderson — Yes
- Beil — Yes
- Nowicki — Yes

Resolution Adopted.

14. Public Comments

Public comments were heard.

- Patti (Waterville Swanton Rd) thanked the Township for Dumpster Day.
- Deloris discussed cemetery lot resale and transfer fees.
- A resident called regarding a Flock Camera; Township clarified it was not involved and directed them to Lucas County, Village of Swanton, or ODOT.

15. Adjournment

There being no further business to come before the Board, a motion was made to adjourn at 9:10 p.m.

Motion by: Trustee Anderson

Second by: Trustee Beil

Roll Call Vote

- Anderson — Yes
- Beil — Yes
- Nowicki — Yes

Motion Carried.

The regular meeting of the Swanton Township Board of Trustees was adjourned at 9:10 p.m.

Visitors Signed In: 7

Visitors Present: 9

Melinda S. Curry, Fiscal Officer

Michael Nowicki, Trustee Chair

Payment Listing

UAN v2026.3

8/12/2026 to 9/8/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
209-2026	08/13/2026	08/10/2026	EP	WILLIAM THOMAS ANDERSON	\$1,209.92	C
210-2026	08/13/2026	08/10/2026	EP	J MATTHEW BEIL	\$1,209.92	C
211-2026	08/13/2026	08/10/2026	EP	MELINDA S CURRY	\$1,973.85	C
212-2026	08/13/2026	08/10/2026	EP	BENJAMIN M MOONEY	\$822.23	C
213-2026	08/13/2026	08/10/2026	EP	MICHAEL NOWICKI	\$1,182.91	C
214-2026	08/13/2026	08/10/2026	EP	ANTHONY PEET	\$1,562.10	C
215-2026	08/13/2026	08/10/2026	EP	MICHAEL STINSON	\$1,521.23	C
217-2026	08/21/2026	08/10/2026	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$3,365.57	C
218-2026	08/13/2026	08/10/2026	EW	MUSKINGUM COUNTY CSEA	\$40.49	C
219-2026	08/13/2026	08/10/2026	EW	WILLIAMS COUNTY CSEA	\$199.42	C
220-2026	08/18/2026	08/18/2026	CH	OHIO GAS COMPANY	\$14.23	C
221-2026	08/18/2026	08/18/2026	CH	OHIO GAS COMPANY	\$10.62	C
222-2026	08/18/2026	08/18/2026	CH	TOLEDO EDISON	\$88.74	C
223-2026	08/18/2026	08/18/2026	CH	TOLEDO EDISON	\$63.44	C
224-2026	08/18/2026	08/18/2026	CH	TOLEDO EDISON	\$66.86	C
225-2026	08/18/2026	08/18/2026	CH	TOLEDO EDISON	\$244.71	C
226-2026	08/27/2026	08/25/2026	EP	ANTHONY PEET	\$1,334.63	C
227-2026	08/27/2026	08/25/2026	EP	MICHAEL STINSON	\$1,376.63	C
229-2026	08/27/2026	08/25/2026	EW	WILLIAMS COUNTY CSEA	\$199.42	C
230-2026	08/27/2026	08/25/2026	EW	OHIO DEPT. OF TAXATION	\$313.97	C
231-2026	08/27/2026	08/25/2026	EW	OHIO SCHOOL DISTRICT INCOME TAX	\$104.48	C
232-2026	08/27/2026	08/25/2026	EW	IRS - EFTPS	\$1,004.74	C
233-2026	08/28/2026	08/31/2026	CH	FIFTH THIRD BANK	\$1,672.42	C
234-2026	09/08/2026	09/07/2026	CH	TREASURER OF STATE OF OHIO	\$876.00	O
8540	09/08/2026	09/07/2026	AW	NW OHIO ADVANCED ENERGY IMPROVEM	\$27,740.63	O
8541	09/08/2026	09/07/2026	AW	TOLEDO SIGN COMPANY, INC.	\$264.00	O
8542	09/08/2026	09/07/2026	AW	TRI-COUNTY FUELS INC	\$1,328.25	O
8543	09/08/2026	09/07/2026	AW	MENARDS - HOLLAND	\$212.00	O
8544	09/08/2026	09/07/2026	AW	FORREST AUTO SUPPLY	\$41.96	O
8545	09/08/2026	09/07/2026	AW	VILLAGE OF SWANTON	\$79.84	O
8546	09/08/2026	09/07/2026	AW	T&J EXCAVATING	\$1,200.00	O
8547	09/08/2026	09/07/2026	AW	OHIO INSURANCE SERVICES AGENCY	\$9,530.52	O
8548	09/08/2026	09/07/2026	AW	STEVENS DISPOSAL & RECYCLING SERVI	\$5,692.00	O
8549	09/08/2026	09/07/2026	AW	TRIOTECH CORPORATION	\$75.00	O
Total Payments:					\$66,622.73	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$66,622.73	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for

Payment Listing

8/12/2026 to 9/8/2026

reference.